

Company: Bhandari Agencies

Job Title: DATA ENTRY CLERK

Openings: 2

Job Description:

1. Entering Data: Accurately inputting data into databases, spreadsheets, or systems.
2. Data Verification: Ensuring the accuracy and completeness of the entered data.
3. Maintaining Records: Organizing and updating data to ensure it's easily accessible and up-to-date.

Salary: 20000-25000

Location: Aghapura

Type: Full Time

Mode: Office